



Regular Monthly Meeting Agenda
 Tuesday, September 18, 2018 – 4:00 PM

I. CALL TO ORDER – Open Public Meetings Act – 4:00 PM

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

II. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vijay Aggarwal	X		Kenneth Somberg	X-phone	
Thomas Rebar	X		Rich Wells		X
Latifah Austin-Bentley		X	Chuck Freyer	X	
Also Present:				Present	Absent
Dr. Brian Falkowski – SBA				X	
Becca Chazin – HR				X	
John Amenda				X-phone	
Katherine – Scholar Academies				X	
Sarah Spuhler – School Business Office				X	

III. DISCUSSION

1. Executive Director update
 - a. Evergreen Goals

1. Motion to approve the Evergreen Goals for FY19.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg		X			
Thomas Rebar	2	X				Rich Wells					X
Latifah Austin-Bentley					X	Chuck Freyer	1	X			

- b. Dashboard Review
- c. Staff laptop purchase options
- d. Active Shooter Training Safety Plan – Board wants to report that PRCS received the report, reached out to the higher authorities on numerous occasions with no response and followed through with purchase of emergency hardware as suggested.

1. Motion to approve the purchase of the emergency lock hardware for all doors, not to exceed \$3,000.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Kenneth Somberg		X			
Thomas Rebar		X				Rich Wells					X
Latifah Austin-Bentley					X	Chuck Freyer	1	X			

e Amendment and Building Update

I. UPDATES

1. Enrollment

Grade	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Waitlisted 2018-2019
	2018	2018	2018	2018	2018	2019	2019	2019	2019	2019	2019	
4	76	76										25
5	76	75										74
6	76	75										73
7	76	76										59
8	76	74										14
Total	380	376										245
Waitlist												

2. Emergency Drill Log
3. Talent and Certification
4. Special Education Files Audit Update

II. APPROVAL OF MINUTES

Resolved that the Board approve the Regular session minutes from the August 17, 2018 meeting.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Kenneth Somberg		X			
Thomas Rebar		X				Rich Wells					X
Latifah Austin-Bentley					X	Chuck Freyer	1	X			

III. MOTIONS FOR APPROVAL

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for August 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July and August 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfer to August 31, 2018.
- c. Bills List: To approve bills and check list for the period ending September 18, 2018.
- d. Payroll: To approve the following payrolls:
 1. August 15, 2018: \$140,649.42
 2. August 30, 2018: \$142,219.18
 3. September 15, 2018: \$140.914.48
- e. Staff Laptops: To approve the purchase of the Staff Laptops; John and Freya are authorized to find the proper vendor to move forward.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg		X			

Thomas Rebar	2	X				Rich Wells					X
Latifah Austin-Bentley					X	Chuck Freyer		X			

2. Student Trips

Trip Location	Type of Trip	Costs & Funding Source	Number of Students Attending	Date	Educational Purpose
iPlay Transportation	PATH 1	PRICE: \$550.00 PER BUS TOTAL: \$2,200.00 BUS NEEDED: 4 BUSES OVERTIME: \$75.00 AN HOUR	Approx. 210	Oct. 5	Paycheck reward trip 6-8
Bowling Transportation	PATH 1	PRICE: \$550.00 PER BUS TOTAL: \$1,650.00 BUS NEEDED: 3 BUSES OVERTIME: \$75.00 AN HOUR	Approx. 147	Oct. 5	Paycheck reward trip 4-5

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Kenneth Somberg	2	X			
Thomas Rebar		X				Rich Wells					X
Latifah Austin-Bentley					X	Chuck Freyer		X			

3. Buildings & Grounds

4. Personnel

a. To approve/ratify updated new hires:

Employee	Position	Pay Rate	Position Duration (10/12)
Cintella Spotwood	Student Life Coordinator	\$54,000 + \$1,000 signing bonus	10
Hannah Williams	Part-time Social Worker	\$38/hour not to exceed 20 hours a week	10

b. To approve/ratify following changes in salary:

Name	MOY Salary (Board Approved)	EOY Salary (Adjusted & Final)
Devon Johnson	50,000	62,000
Lisa Hall	51,000	62,000

c. To approve/ratify the following Staff Travel and Reimbursement:

Employee	Cost	Description	Date
Dana Skillman	\$459	NGSS Conference (K-6): Provided by Bureau of Education and Research, sessions to provide strategies to bring back to the classroom	Dec. 3 rd and 4 th
Sherry Toner	\$80	NJ Council for Social Studies Conference (this also includes annual membership for her)	Oct. 22 nd
All Staff	\$1,500	Jason Epting from Standards Institute is working with us throughout the year on	Sept. 19 th

		equitable practices. This cost is for full day PD. This time it will be observation and then half the day for PD.	
Gail Somers Taylor Block Marie Helms Nicole Ryan Dana Skillman	\$175/teacher – Total \$700 (4 teachers) NOTE: Skillman is free through a teaching award she came in second place for.	NJ Science Convention: Sessions include focus on NGSS	Oct. 23 rd and 24 th (Each teacher goes one day)

d. To approve/ratify the following staff stipends:

Employee	Amount	Detail
Daniel Pennisi	\$2,200	Head Soccer Coach
Amber Stewart	\$1,200	Assistant Basketball Coach
Pamela Junge	\$2,200	Head Dance Coach
Kristin Stiles	\$1,000	High School Placement Coordinator

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Kenneth Somberg		X			
Thomas Rebar	2	X				Rich Wells					X
Latifah Austin-Bentley					X	Chuck Freyer		X			

5. Curriculum/Special Education

6. Policy / Governance / Operations / Miscellaneous

a. To approve the following PRCS Bonus Pay:

October 2018 Bonus Pay			
Full Payments/Current Staff		Salary	2%
Lund	Freya	112,200.00	2,244.00
Brandenburg (Fazie)	Jessica	79,560.00	1,591.20
Mooney	Mary	59,283.00	1,185.66
Waters	Ashanti	72,310.00	1,446.20
Waldron	Shatiika	76,508.00	1,530.16
Skillman	Dana	52,500.00	1,050.00
Toner	Sherry	78,500.00	1,570.00
Ford (Dormevil)	Kimetria	79,285.00	1,585.70
Geraci	Lida	68,850.00	1,377.00
Rohe	Daniel	58,075.00	1,161.50
Taylor	Cynthia	78,000.00	1,560.00
Perez	Victoria	63,546.00	1,270.92
Klokis	Todd	68,959.00	1,379.18
Helms	Marie	56,000.00	1,120.00
Michener	Corey	57,680.00	1,153.60
Muldoon	Amy	57,500.00	1,150.00
Stiles	Kristin	78,500.00	1,570.00
Somers	Gail	67,320.00	1,346.40
Stewart	Amber	57,120.00	1,142.40
Pennisi	Daniel	48,500.00	970.00

Kapish	Melissa	67,500.00	1,350.00
Junge	Pamela	48,960.00	979.20
Carberry	Melissa	50,000.00	1,000.00
Levach	Olivia	49,500.00	990.00
LaBruno	Sal	67,320.00	1,346.40
Bell	Regina	74,766.00	1,495.32
Hall	Lisa	50,000.00	1,000.00
Spotwood	Cynthia	60,000.00	1,200.00
Gerena	Grisel	23,264.00	465.28
Perez	Iris	22,764.00	455.28
Hadi	Cypress	49,288.00	985.76
Johnson	Devon	48,450.00	969.00
Rawal	Rachana	50,000.00	1,000.00
Quinlan	Tara	52,000.00	1,040.00
Saar	Joshua	48,000.00	960.00
Ryan	Nicole	48,000.00	960.00
Partial Payments/Current Staff		Salary	2%
Block	Taylor	17,500.00	350.00
Mehmedagic	Sandra	32,727.24	654.54
Crane	Cari	34,090.90	681.82
Full Payments/Departed Staff		Salary	2%
Kaminskas	Kyle	56,000.00	1,120.00
Wurts	Nicte	52,000.00	1,040.00
Finn	Dan	86,000.00	1,720.00
Shu	Dorothy	55,348.00	1,106.96
Yaster	Jacob	68,850.00	1,377.00
Bower	Brittany	56,000.00	1,120.00
Perez	Shelineth	27,861.00	557.22
Trapp	Allison	60,588.00	1,211.76
		Grand Total:	54,539.46

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	2	X			
Thomas Rebar	1	X				Rich Wells					X
Latifah Austin-Bentley					X	Chuck Freyer		X			

IV. NEW BUSINESS

V. OLD BUSINESS

- *Reminder: complete board self-assessment and submit to John*

VI. PUBLIC COMMENT

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VII. IMPORTANT DATES - Next board meeting Tuesday, November 13, 2018

VIII. MOTION TO ADJOURN – 5:41 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Kenneth Somberg		X			
Thomas Rebar		X				Rich Wells					X
Latifah Austin-Bentley					X	Chuck Freyer	2	X			